

Bloomfield Public Library
Trustees Meeting
via GoToMeeting
Monday, April 20, 2020
5:30 p.m.
MINUTES

Call to Order: The meeting was called to order at 5:34 p.m.
Present: M. Hawkins, S. Mitchell, B. Burlingame, K. Steiner, A. Williams,
E. Fish, C. Richards, M. Prak.

Approval of Agenda: Karen moved to approve the agenda. Amy seconded. Agenda approved.

Public Comment Period: No public comment

Approval of Minutes: Ellen moved to approve the March minutes. Bill seconded. Minutes approved.

Director's Report: Karen moved to approve the Director's Report. Amy seconded. Board approved.

- Wyatt Conklin doing landscaping. Lawn was mowed, and some other landscaping was done today.
- Trustees Workshops are now online. Next one is Roles & Responsibilities on April 23.
- Instant digital cards are now available for people in our area who do not already have an OWWL library card.
- Our April funding toward PLS will go toward Owl2Go materials. PLS has added a significant number of items, and they are being checked out quickly.
- Budget vote has been postponed to June 1.

Financial Reports:

- For March: \$16,243.77 – expenses, \$250.41 - deposits
- Sandy moved to approve the Journal for March. Ellen seconded. Board approved.
- Sandy moved to approve the Profit & Loss for March. Ellen seconded. Board approved.

Review of bills to be paid:

- Carey moved to approve payment of the bills for April in the amount of \$1,142.12. Ellen seconded. Board approved.
- Payment of bills approved orally by Bill Burlingame, Carey Richards, Karen Steiner, and Ellen Fish.

Committees

Friends Liaison

- Friends met virtually. The book sale, bake sale and barbecue are postponed until next year.

New Business

Personnel During Library Closure

- Bill moved that we will pay all personnel for the amount of time typically scheduled during a work week from April 1 through May 18, 2020 (our next board meeting). We will review the policy again on May 18. Carey seconded. Board approved.

Adjournment: Meeting adjourned at 6:39. Motion to adjourn made by Mindy.

Next meeting: Monday, May 18 at 7:00 p.m.